

CENTRAL ALABAMA COMMUNITY COLLEGE

Textbook Adoption Form

An updated standardized syllabus must be emailed as an attachment with this form and must be sent as a Microsoft Word document. **Adoption forms are due to the Dean of Academic Program's office for the 2023-2024 ACADEMIC YEAR BY JUNE 7, 2023.**

Please make a note of any special supplies needed for the course. Every required textbook/material for a course must be submitted on the form or it will not be ordered. When placing an order for text "sets," make sure that the supplemental items are needed. The bookstore is unable to buyback sets or search for used editions. If you do not plan to use the supplemental material and need only the text, order only the text (make sure to check the ISBN number carefully).

Course Name (Example: ENG101): _____

Adoption for Term/Year: _____

Change from: OLD Textbook(s)												
Author	Title	ISBN	Edition	Publisher	Only New Acceptable	Cost of Text	Paperback	Hardback	Access Code	Req.	Opt.	Recomm ended
							Choose Only One			Choose Only One		

Change to: NEW Textbook(s)												
Author	Title	ISBN	Edition	Publisher	Only New Acceptable	Cost of Text	Paperback	Hardback	Access Code	Req.	Opt.	Recomm ended
							Choose Only One			Choose Only One		

Supplemental Textbooks/Materials for Specific Campus/Instructor											
Instructor Name(s)					Campus:						
Author	Title	ISBN	Edition	Publisher	Only New Acceptable	Paperback	Hardback	Access Code	Req.	Opt.	Recomm ended
						Choose Only One			Choose Only One		

List all instructors who have reviewed the proposed textbook: _____

Recommended by Discipline Chair

Name: _____

Date _____

___ Approved ___ Denied

Division Chair Signature _____

Date _____

___ Approved ___ Denied

Dean of Instruction Signature _____

Date _____